

Project Management Essentials: Course Synopsis

Project management provides the framework and methodology, under which the majority of work is undertaken in the modern organisation. A strong working knowledge of project management is a prerequisite to understanding how your own organisation works (as well as your client's), in all industries and internationally. It is also a critical factor in delivering success for your organisation, and in your own role. Whether as a project manager or team member, project management entails what are now considered to be key employability skills.

This course covers all of the fundamental tools and concepts of project management, as they are understood from international best practice – starting from the classic five phases of a project, and drilling down to discrete skills and techniques such as task relationships. Beyond explaining and developing these technical skills, the course will also show how you can make the greatest contribution – whether in a team member or leadership capacity.

Upon successful completion of this course, participants will be able to:

- Define what a project is
- Describe the relationship between scope, time and cost in projects
- Describe the five processes of project management
- Undertake key planning activities

The target audience for this course is two-fold: it has been designed to meet the needs of graduates, and other high-potential employees who may be looking to maximise their contribution to project delivery and management.

Course duration: 1 day

(May be scaled up to 2 days, through additional application of activities.)

